

Work Order

Norton Housing Authority

26452



26452

Work Order No.	26452	Location Type	General/Common Area
Request Date/Time	01/30/2018 02:41 PM	Development ID	667-
Work Order Type	Request	Development Name	Woodland Meadows
Current Status	Incomplete	Building ID	COMM
Work Category	ALL NECESSARY WORK	General Location	
Priority	Normal	Unit Address	
Assigned To	MAINTENANCE MAN	Requested By	
Created By	M Saulsby	Telephone	
Date/Time Created	01/30/2018 02:42 PM	Permitted to Enter	Yes
Rescheduled		GFI Inspect/Update	
Smoke Detector Test		Smoke Detector Pass	

Instructions/Description of Work

work order form

Work Record

Date	Work Done By	Start Time	End Time	Hours	Overtime

Briefly describe work completed

Materials Record

Material	Part Number	Qty Used

Tenant Signature _____

Date: _____

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