

JACOBS WAY

Norton Housing Authority is responsible for snow removal for the Authority's Jacobs Way Development during the winter months. Resident safety is our first priority. This policy will provide information on general snow removal and inclement weather procedures of the Authority and to solicit Resident cooperation to facilitate the snow removal operations conducted by Maintenance Staff or an outside contractor during winter conditions.

All snow removal operations will be determined by the Executive Director and Maintenance Staff as each storm develops. However, for storms where heavy snowfall is anticipated, Norton Housing Authority generally begins snow removal operations after three inches of snow is on the ground. At Jacobs Way we typically use an outside contractor to plow.

The Authority's order of snow removal and inclement weather priorities are as follows:

- To keep roadways open for emergency vehicles
- To clear and keep open front walkways

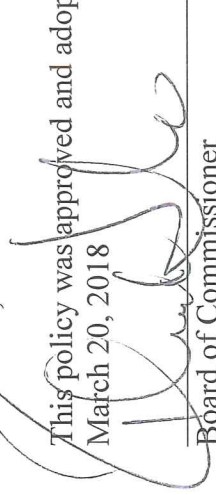
To ensure safety, if at all possible, we urge Residents to stay indoors during winter storms. All vehicles must be parked in your driveway, and not on lawn area, or on roadways, during all ice/snow storms. These measures will allow maintenance/contractor to work efficiently on roadway plowing without risk to residents or vehicles.

Once the priority areas have been cleared, and the storm has ended, Residents have the opportunity to move individual cars from their driveway for Maintenance/Contractor to clear these areas. It is the Residents responsibility to clear off and move your own vehicles. Maintenance/Contractor cannot clear off or move Resident vehicles. Residents are expected to cooperate in a timely manner by temporarily moving cars for snow removal operations, while the plow truck is on-site, to clear individual driveways.

During the winter months, sanding & salting of walkways for icy or light snow conditions will generally be scheduled for the start of the maintenance work day at 7:30 am. If the weather is inclement, walkways are icy, or snow is forecasted, we request that Residents revise their plans accordingly. Residents are asked to use interior courtyard walkways where possible to reach parking areas when the weather is inclement, walkways are icy, or during snow storms. This will reduce exposure to dangerous winter conditions.

If you would like ice melt for your walkway, you can drop off your container at the office. If you notice an area of concern, whether its ice or snow, please contact the office immediately.

This policy was approved and adopted by the Board of Commissioners for the Norton Housing Authority on
March 20, 2018



Board of Commissioner